



GOVERNMENT OF INDIA
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, ODISHA
AAYAKAR BHAWAN, RAJASWA VIHAR,
BHUBANESWAR - 751007
Phone: 0674-2586966 Fax: 0674-2589263; 2589267
Email Id: bhubaneswar.dcit.hq.admin@incometax.gov.in

Memo No.: Pr. CCIT/Estt/III-39/Sports/2021-22/ 6981

Date: 05.06.2026

Sub: Recruitment of meritorious sportspersons under sports quota in Income Tax Department, Odisha
Region-2026- reg.

Applications are invited from meritorious sportspersons fulfilling the eligibility criteria as per the particulars mentioned in **Annexure-I** for appointment to the following posts under sports quota in Income Tax Department, Odisha Region:

S.No.	Name of the post	No. of vacancies	Pay (Rs.) (As per 7th CPC)	Age Limit as on 01.08.2026	Educational Qualifications & Other eligibility criteria
1.	Tax Assistant	07	Pay level-4 (Rs. 25500 to Rs. 81100)	18-27 years	1. Bachelor's Degree from a recognized University or equivalent, and 2. Data Entry Speed: 8000 key depressions per hour
2.	Stenographer Gr.-II	01	Pay level-4 (Rs. 25500 to Rs. 81100)	18-27 years	1. 12th class pass or equivalent, 2. Dictation: 10 minutes @ 80 wpm 3. Transcription: 50 minutes (English) / 65 minutes (Hindi)
3.	Multi-Tasking Staff	04	Pay level-1 (Rs. 18000 to Rs. 56900)	18-25 years	1. Matriculation (10th pass) or equivalent from a recognized board.
Total Posts		12			

2. For detailed eligibility criteria, sports disciplines, and application format, please visit: **www.incometaxindia.gov.in**.

3. The application form as per **Annexure-II**, complete in all respects, must be sent via Registered/Speed Post only and should reach the undersigned **on or before 31.07.2026** (10.08.2026 for candidates domiciled in North Eastern States, Andaman Nicobar Islands, Lakshadweep, Jammu & Kashmir) Time - 6:00 P.M. by Speed Post/Registered post only.

(P.K. Singh)
(Dy. Commissioner of Income Tax (Hqrs.) (Admn. & Vig.),
Office of the Pr. Chief Commissioner of Income Tax, Odisha,
Aayakar Bhawan, Rajaswa Vihar, Bhubaneswar-751007.

ANNEXURE-I

RECRUITMENT AGAINST SPORTS QUOTA IN THE INCOME TAX DEPARTMENT, ODISHA REGION, BHUBANESWAR

The Principal Chief Commissioner of Income-tax, Odisha Region, Bhubaneswar invites applications for recruitment of meritorious sports persons in different games/sports for the following posts:

Name of the post	No. of vacancies	Classification	Pay (Rs.) as per 7th CPC
Tax Assistant	07	General Central Services, Group 'C' Non- Gazetted, Ministerial	Pay level-4 (Rs. 25500 to Rs. 81100)
Stenographer Gr.-II	01	General Central Services, Group 'C' Non- Gazetted, Ministerial	Pay level-4 (Rs. 25500 to Rs. 81100)
Multi-Tasking Staff	04	General Central Services, Group 'C' Non- Gazetted, Non-Ministerial	Pay level-1 (Rs. 18000 to Rs. 56900)

2. GENERAL INFORMATION

- 2.1 All candidates are requested to ensure that they fulfil all eligibility conditions for the said recruitment. Their admission to any stage of recruitment shall be purely provisional subject to satisfying the prescribed eligibility conditions.
- 2.2 Mere shortlisting of candidates for any stage shall not imply that the candidate has been finally selected by the department.
- 2.3 No such appointments can be made unless the candidate is, in all respects, eligible for appointment to the post applied for, and in particular, with regard to age, educational or experience qualifications prescribed under the Recruitment Rules applicable to the post, except to the extent to which relaxations thereof have been permitted in respect of class/category of persons to which the applicant belongs.
- 2.4 The candidate should be clear in all the Doping tests done by the World Anti-Doping Agency (WADA)/National Anti-Doping Agency (NADA) or any other relevant authorities. Additionally, the candidate should not have been disqualified from any tournament or banned by the respective sports federation due to disciplinary action. Furthermore, any ongoing investigation related to doping or the use of unfair means in any sporting event must be disclosed, and the candidate is required to furnish these details. The candidate should also declare all other relevant matters such as pending criminal cases, matters of disciplinary actions, matters of disqualification or ban etc. The candidate is required to submit a duly signed copy of the self-declaration in the format prescribed in ANNEXURE-II of this recruitment notice.
- 2.5 Any discrepancy detected during the certificate verification shall result in the immediate disqualification of the concerned candidate, and candidates in the waiting list shall thereafter be considered for recruitment.

3. ELIGIBILITY CRITERIA

3.1 Nationality- The candidate must be a citizen of India.

3.2 Age Limit as on 01.08.2026.

- a) Tax Assistant: Candidates must be between **18 and 27 years** of age.
- b) Stenographer Grade-II: Candidates must be between **18 and 27 years** of age.
- c) Multi-Tasking Staff (MTS): Candidates must be between **18 and 25 years** of age.

Note 1: Relaxation in age limit for recruitment.

- a) As per DoPT O.M. No.15012/3/84-Estt. (D) dated 12.11.1987, the sportsperson may be allowed relaxation in upper age limit up to a maximum of 5 years (10 years in case of those belonging to Schedule Castes and Schedule Tribes) for the purpose of appointment to posts specified.
- b) This relaxation will be admissible only to those sportspersons who satisfy all other eligibility conditions relating to educational qualifications etc. and furnish a certificate in the prescribed form, from an authority prescribed in the DoPT O.M. No. 1720781414772 dated 04.03.2024.

3.3 Educational Qualifications & Other eligibility criteria

i) Tax Assistant:

- 1. Bachelor's Degree from a recognized University or equivalent, and
- 2. Data Entry Speed: 8000 key depressions per hour.

ii) Stenographer Grade-II:

- 1. 12th class pass or equivalent from a recognized Board or University;
- 2. Skill Test Norms:
 - (a) Dictation: 10 minutes @ 80 words per minute.
 - (b) Transcription: 50 minutes (English) / 65 minutes (Hindi) (Only on Computers) where the speed of dictation is @80w.p.m. for 10 minutes either in English or Hindi medium.

iii) MTS: Matriculation (10th pass) or equivalent from a recognized board.

3.4 Sports Eligibility

Applicants should have represented:

- 1.** A State or the country in the National or International competition; or Medal winners in Junior National Championships; or Medal winners in Khelo India Youth Games (age category above 18 years); or Khelo India Winter Games; or Khelo India Para Games; or Medal winners in Khelo India University Games; or Medal winners in School Games Federation of India (SGFI) in any of the games/sports mentioned at para 3.4 Note 7 of this recruitment notice, or
- 2.** Their University in the Inter-University Tournaments conducted by the Inter-University Sports Board in any of the games/sports mentioned at para 3.4 Note 7 of this recruitment notice, or
- 3.** The State School Teams in the National Sports/games for schools conducted by the All-India School Games Federation in any of the games/sports mentioned at para 3.4 Note 7 of this recruitment notice.

Note 1- Order of Preference- Meritorious sportspersons shall be selected as per the order of preference contained in the Department of Personnel & Training (DoPT) OM No. 14034/1/95-Estt. (D) dated 04.05.1995

and as mentioned in the instruction issued by the DoPT OM No. 1720781414772 dated 04.03.2024. The Order of preference prescribed by the DoPT in this regard is as under:

- A. **First preference:** to those candidates who have represented the country in an International Competition with the clearance of the Department of Sports, Ministry of Youth Affairs and Sports.
- B. **Second preference:** to those who have represented a State/U.T. in the Senior or Junior level national Championships organized by the National Sports Federations recognized by Department of Sports, Ministry of Youth Affairs & Sports or National Games organized by Indian Olympics Association and have won medals or positions upto 3rd place. Between the candidates participating in Senior and Junior National Championships/games, the candidates having participated and won medal in Senior National Championship shall be given preference.
- C. **Third preference:** to those, who have represented a University in an Inter-University competition conducted by Association of Indian Universities/Inter University Sports Board or Khelo India University Games conducted with authorization of Department of Sports, Ministry of Youth Affairs and Sports and have won medals or positions upto 3rd place in finals.
- D. **Fourth preference:** to those who have represented a State/UT in Khelo India Youth Games (age category above 18 years) or Khelo India Winter Games or Khelo India Para Games conducted with authorization of Department of Sports, Ministry of Youth Affairs and Sports and have won medals or positions upto 3rd place in finals.
- E. **Fifth preference:** to those who have represented the State Schools in the National sports/games for Schools conducted by the All-India School Games Federation and have won medals or positions upto 3rd place.
- F. **Sixth preference:** to those who represented a State/Union Territory/University/State Schools Teams at the level mentioned in categories (B) to (E) but could not win a medal or position, in the same order of preference.

Note 2 In the event of tie, those who have secured a higher position or won more than one medal shall be given the preference.

Note 3 Participation in individual and team event/item shall be given the same preference.

Note 4 No preference shall be given for winning more than one medal/position.

Note 5 In case of any doubt about the status of a tournament, the matter will be decided by the DoPT in consultation with Department of Sports, Ministry of Youth Affairs and Sports.

Note 6 Only the sports achievements/participation of the candidates up to **31.03.2026** shall be considered. Any sports achievement obtained after the said date shall not be considered for the purpose of recruitment under sports quota. Accordingly, the merit list will be prepared based on the point wise criteria as given in the Para 7.5.

Note 7 List of sports which qualify for appointment of meritorious sportspersons

S.No.	Name of Sport	S. No.	Name of Sport
1.	Archery	34.	Mallakhamb
2.	Athletics	35.	Motor Sports
3.	Atya – Patya	36.	Net Ball
4.	Badminton	37.	Para Sports (for sports discipline included in para-Olympics and Para Asian Games)
5.	Ball-Badminton	38.	Pencak Silat

6.	Baseball	39.	Polo
7.	Basketball	40.	Powerlifting
8.	Billiards & Snookers	41.	Shooting
9.	Body-Building	42.	Shooting Ball
10.	Boxing	43.	Roll Ball
11.	Bridge	44.	Roller Skating
12.	Carrom	45.	Rowing
13.	Chess	46.	Rugby
14.	Cricket	47.	Sepak Takraw
15.	Cycling	48.	Soft Ball
16.	Cycle Polo	49.	Soft Tennis
17.	Deaf Sports	50.	Squash
18.	Equestrian	51.	Swimming
19.	Fencing	52.	Table Tennis
20.	Football	53.	Taekwondo
21.	Golf	54.	Tenni-Koit
22.	Gymnastics	55.	Tennis
23.	Handball	56.	Tenpin Bowling
24.	Hockey	57.	Triathlon
25.	Ice-Hockey	58.	Tug-of-war
26.	Ice-Skating	59.	Volleyball
27.	Ice-Skiing	60.	Weightlifting
28.	Judo	61.	Wushu
29.	Kabaddi	62.	Wrestling
30.	Karate	63.	Yachting
31.	Kayaking & Canoeing	64.	Tennis Ball Cricket
32.	Kho – Kho	65.	Yogasana
33.	Kudo		

4. EVIDENCE IN SUPPORT OF MERIT IN SPORTS EVENTS/GAMES:

Only certificates awarded by the authorities mentioned as under will be taken into account as evidence in support of having participated in competitions in any of the above Sports Events/Games while considering eligibility of the applicant.

A candidate who cannot submit at least one certificate issued by any of the authorities mentioned hereunder need not apply.

Sr. No.	Competition	Authority awarding Certificate	Form in which Certificate is to be awarded
1.	International Competition	Secretary of the National Federation of the Game concerned	1
2.	National Competition	Secretary of the National Federation or Secretary of the State Association of the Game concerned	2

3.	Inter-University Tournaments	Dean of Sports or other officer in overall charge of sports of the University concerned	3
4.	National /Sports/ Games for Schools	Director or Additional/Joint or Deputy Director in overall charge of sports/games for Schools in the Directorate of Public Instructions/Education of the state	4
5.	Khelo India University Games/ Khelo India Youth Games/ Khelo India Winter Games/Khelo India Para Games	Officer designated/ Officer in charge from Sports Authority of India (SAI) for Khelo India University/ Khelo India Youth Games/ Khelo India Winter Games/Khelo India Para Games.	5

Note 1 – Specimen of the forms 1, 2, 3, 4 and 5 referred to above are given in the **ANNEXURE-III** of this recruitment notice.

5. PAY AND ALLOWANCES

Selected candidates will be entitled to pay and allowances as per 7th CPC and other benefits as admissible to Central Government employees.

6. APPLICATION PROCESS

6.1 Instructions for filling up the form

- i. The application MUST be strictly as per the Proforma prescribed.
- ii. Only one application should be submitted by a candidate. If any candidate submits more than one application, all the applications will be summarily rejected.
- iii. Incomplete applications will be summarily rejected.
- iv. The application should be filled up in Block Letters in English using ball point pen in Blue/Black ink.
- v. The applicant should clearly indicate the post in the application form to which he/she is applying for by marking '1', '2' and '3' in order of preference and 'X' if not interested in a post.
For example, if a candidate is applying only for post of Tax Assistant, he has to mark '1' in the cell against the post and mark cells against Stenographer Gr.-II and MTS as 'X'. If a candidate is applying for post of Tax Assistant and Stenographer Gr.-II in that order of preference, he/she has to mark '1' against cell corresponding to Tax Assistant and '2' against Stenographer Gr.-II and mark the cell against MTS 'X' and if a person is applying for post of Tax Assistant and MTS only in that order of preference, he has to mark cell against Income Tax Inspector and Stenographer 'X', and mark '1' and '2' in cell against Tax Assistant and MTS.
- vi. Failure to indicate the post(s) will make his /her application liable for rejection without any further correspondence.

6.2 Documents to be enclosed:

The applicant should enclose self-attested copies of the following certificates: -

- a) Matriculation/SSC or equivalent certificate for proof of age.
- b) Educational qualifications as applicable.

- c) Caste certificate for proof of caste.
- d) Sports/Games certificate as mentioned in Annexure-A (Form 1/2/3/4 or 5 as applicable)
- e) Certificate of PwBD (Persons with Benchmark Disabilities) and UDID card, if applicable.
- f) NOC from the present employer, if applicable.
- g) Copy of Aadhar Card.
- h) Two recent passport size photographs.

Note 1: Applications not accompanied by the prescribed forms and copies of relevant merit certificates/other certificates will be summarily rejected.

6.3 How to apply:

The application form, duly filled in all respects, should be submitted in a closed cover super scribed with words

“Application for appointment of meritorious sportsperson in Income Tax Department, Odisha Region- 2026”

and addressed to the

**Deputy Commissioner of Income Tax (Hqrs.) (Admn. & Vig.),
O/o the Pr. Chief Commissioner of Income Tax,
1st Floor, Aayakar Bhawan, Rajaswa Vihar,
Bhubaneswar-751007**

The applications complete in all respects should reach the above-mentioned address latest by **31.07.2026 (10.08.2026** for candidates domiciled in North-Eastern States, Andaman Nicobar Islands, Lakshadweep, Jammu & Kashmir) Time 6.00 PM by speed/registered post only.

Note 1: The applications received after last date SHALL NOT BE considered.

7. SELECTION OF CANDIDATES

- 7.1 The applications received shall be scrutinized and eligible candidates will be shortlisted for further selection process. Department reserves the right to decide the number of candidates to be called for further stage based on the credentials of the candidates.
- 7.2 The recruitment process for the posts of Tax Assistant and Stenographer Grade-II shall be conducted in two phases.
In the first phase, eligible candidates shall be shortlisted, based on the option exercised for the post applied for, considering the particulars furnished in the application form and their achievements in sports/games.
For the post of Tax Assistant, candidates equivalent to four times the number of vacancies shall be shortlisted for the second phase. Further, for the post of Stenographer Grade-II, 10 candidates shall be shortlisted for the second phase.
- 7.3 For the second phase, the short-listed candidates shall be required to appear for the post- specific skill test at O/o the Pr. Chief Commissioner of Income Tax, 1st Floor, Aayakar Bhawan, Rajaswa Vihar, Bhubaneswar-751007 (at their own expense) as per the schedule provided. The list of shortlisted candidates for skill test along with the test schedule shall be published on the website **www.incometaxindia.gov.in**. In case any candidate is unable to attend/participate, whatsoever for any

reason or having participated in the test is not found fit, he / she would not be considered for appointment.

Accordingly, taking into the consideration the performance of a candidate in both stages, final merit list shall be prepared. Further, a waiting list comprising 10 candidates (For Tax Assistant) and 5 candidates (For Stenographer Grade-II) shall also be maintained.

7.4 The recruitment process for the post of MTS shall be in single phase. The selections shall be made as per the merit list prepared on the basis of their sports achievement. A waiting list comprising 10 candidates shall also be maintained.

7.5 The final merit list will be prepared in accordance with the sports achievement scores as per the table below, subject to qualifying the post-specific skill tests:

Achievement in		Winning Position-I	Winning Position - II	Winning Position - III	Participation
International Level	Category (I) Olympics/World Championship (including Para Olympics)	100	98	96	94
	Category (II) Asian Games/ Commonwealth/ Afro-Asian Games (including Para Asian Games)	96	94	92	90
	Category (III) Other International Tournaments like SAF Games	92	90	88	86
National Level	National Competitions (Senior)	80	78	76	54
	National Competitions (Juniors) (Conducted by IOA or Dept. of Youth & Sports Affairs)	75	73	71	52
University Level	Inter University Competition (Conducted by Association of Indian Universities)	70	68	66	50
Khelo India Games	Khelo India Youth Games (age category above 18 years)/ Khelo India Winter Games/ Khelo India Para Games	65	63	61	48
School Level	National Sports/Games for Schools	60	58	56	46

8. OTHER TERMS & CONDITIONS:

- 8.1 Failure to achieve the prescribed speed or accuracy in these mandatory skill tests, or any discrepancy found during the certificate verification process, will lead to immediate disqualification from the recruitment process.
 - 8.2 Sports achievements certified by authorities other than those recognized by the Ministry of Sports and Youth Affairs shall not be considered.
 - 8.3 Such candidates who are already employed by the Central Government/ State Government/ PSU should bring an NOC from their present employer at the time of Document Verification.
 - 8.4 The selected candidates will be posted in Odisha region of Income Tax Department.
 - 8.5 The selected candidates shall be on probation for 2 years or such period as per the extant instructions of the Government of India. His/her participation in the tournament/meets on behalf of the Department will also be a deciding factor in the successful completion of his/her probation. The selected candidate will be required to represent the Income Tax Department, Odisha in the tournaments /meets as directed for at least 5 years.
 - 8.6 Any form of canvassing by any candidate will render his/her candidature liable to be rejected summarily at any stage of the recruitment process.
 - 8.7 The Principal Chief Commissioner of Income-tax, Odisha Region is empowered to cancel the recruitment process due to lack of availability of suitable candidates or any other cogent reason.
 - 8.8 In the event of any tie, the decision of the appointing authority shall be final.
 - 8.9 This recruitment is subject to applicable rules for recruitment of meritorious sports persons, issued by Govt. of India from time to time.
 - 8.10 Any dispute in regard to this recruitment will be subject to courts/tribunals having jurisdiction over the Pr. CCIT, Odisha, Bhubaneswar.
-