

Rampur Raza Library

Ministry of Culture, Govt. of India

Applications are invited by the Rampur Raza Library on the basis of service contract as per the details mentioned below. Duly filled application forms, along with all relevant self-attested documents, addressed to the Director, Rampur Raza Library, Hamid Manzil, Qila, Rampur – 244901 (Uttar Pradesh), must reach compulsorily through Speed Post/Registered Post till 12 June 2026.

The complete application form should be sent in an A-4 size envelope, clearly super scribed with the name of the post applied for.

S. No.	Name of the Post	Number of Posts	Remuneration	Essential Qualification	Nature of Appointment	Maximum Age Limit
1.	IT Consultant	1	₹55,000/-	Bachelor's Degree in Information Technology/ Computer Science/ Artificial Intelligence/ Data Science from a recognized University/Institution and a minimum of 5 years' work experience in the IT field in any institution of State/Central Government/ Bodies/ Research Institutions/ Universities or Public Sector Undertakings.	On Contract	Not exceeding 45 years
2.	Account Consultant	1	₹55,000/-	Bachelor's/ Master's Degree in Commerce/ Accountancy from a recognized University/ Institution or Chartered Accountant/ Company Secretary and 7 years' experience in the field of Accounts in any institution of State/Central Government/ Bodies/ Research Institutions/ Universities or Public Sector Undertakings.	On Contract	Not exceeding 65 years
3.	Administrative Consultant	1	₹55,000/-	Bachelor's/Master's Degree in any discipline from a recognized University/ Institution and 7 years' experience in the field of Administration in any institution of State/Central Government/ Bodies/ Research Institutions/ Universities or	On Contract	Not exceeding 65 years


जयदीप
सांख्यिक एवं वित्तीय समिति
रामपुर रज़ा लाइब्रेरी, रामपुर

				Public Sector Undertakings.		
4.	Research Assistant-Hindi	1	₹45,000/-	Ph.D. Degree in Hindi from a recognized University and 3 years' experience in the field of research, translation or manuscript studies.	On Contract	Not exceeding 45 years
5.	Research Assistant-Sanskrit	2	₹45,000/-	Ph.D. Degree in Sanskrit from a recognized University and 3 years' experience in the field of research, translation or manuscript studies.	On Contract	Not exceeding 45 years
6.	Typist/Data Entry Operator (Hindi)	1	₹30,000/-	Bachelor's Degree in any discipline from a recognized University/Institution, One-Year Certificate in Computer Applications, 3 years' experience in the relevant field in any institution of State/Central Government/Bodies/ Research Institutions/ Universities or Public Sector Undertakings, and typing speed of 30 words per minute in Hindi on Computer (30 words per minute correspond to 9000 KDPH respectively on an average of 5 key depressions for each word).	On Contract	Not exceeding 30 years
7.	Typist/Data Entry Operator (English)	1	₹30,000/-	Bachelor's Degree in any discipline from a recognized University/Institution, One-Year Certificate in Computer Applications, 3 years' experience in the relevant field in any institution of State/Central Government/Bodies/ Research Institutions/ Universities or Public Sector Undertakings, and typing speed of 35 words per minute in English on Computer (35 words per minute correspond to 10500 KDPH respectively on an average of 5 key depressions for each word).	On Contract	Not exceeding 30 years



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General Instructions:

1. All applicants must fulfill the essential qualifications and other conditions prescribed for the post as mentioned in the advertisement. Applicants are advised to ensure before applying that they possess the prescribed qualifications for the concerned post. No inquiry regarding eligibility shall be entertained.
2. Candidates applying for the post should use the application format attached with this advertisement, in which the particulars of the candidates should be typed.
3. Only typed applications shall be accepted.
4. Candidates should send their applications only through Speed Post/Registered Post addressed to the Director, Rampur Raza Library, Hamid Manzil, Qila, Rampur (U.P.) – 244901.
5. The candidate must attach self-attested photocopies of all documents along with the application form.
6. The closing date for receipt of applications shall be the crucial date for determining the age limit.
7. Rampur Raza Library reserves the right to call only shortlisted candidates for interview.
8. A person dismissed from service, convicted of an offence involving moral turpitude/character incapacity or declared insolvent shall not be eligible for selection. For this purpose, a character certificate issued by the last educational institution/a Gazetted Officer must be attached. If the services of the selected candidate are found unsuitable, his/her service contract shall be terminated.
9. Candidates who attempt to furnish incorrect information or conceal facts shall be disqualified and may be subjected to debarment/legal action.
10. This appointment shall be purely on contractual basis and shall not confer any right for regular/permanent appointment.
11. The appointment shall initially be for a period of 11 months, which may be extended on the basis of the requirement of the institution and review of work performance.
12. The selected candidate shall be required to perform the duties and responsibilities assigned by the institution from time to time.
13. Other terms and conditions related to the appointment shall be governed by the prevailing rules of the institution.
14. Retired officers at the level of Under Secretary/Section Officer and other equivalent posts, who have served in autonomous Central/State Government bodies, research institutions, universities and Public Sector Undertakings (PSUs), and who retired at Pay Level-9/10/11/12 and possess experience relevant to the concerned post, shall be given preference.
15. Rampur Raza Library reserves the right to amend/cancel the advertisement at any time.

**Director
Rampur Raza Library**


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