



**HEADQUARTERS COAST GUARD REGION (NORTH-WEST)  
POST BOX NO.-09, SECTOR-11, GANDHINAGAR, GUJARAT-382010**

<b>Date of Advertisement published in the Employment News</b>	27 Sep 25
<b>Last date of receipt of applications</b>	10 Nov 25

1. Indian Coast Guard invites applications in the prescribed format as given at Annexure-I from eligible Indian citizens for filling up the following Civilian Vacancies by Direct Recruitment:-

Ser	Name of Post	Category/ No. of Post	Pay Level	Minimum Qualification	Age
1.	Store Keeper Gr-I	01 (OBC-01)	PL-04	<p><b>Essential: -</b></p> <p>1.1 12<sup>th</sup> Pass from a recognized Board or University.</p> <p>1.2 Two years' experience in handling of stores in any recognized firm or Central or State Government organization or Public Sector Undertakings.</p> <p align="center">OR</p> <p>1.1 Bachelor Degree with Commerce or Economics or Statics or Business Studies or Public Administration as a subject from recognized University or Institute;</p> <p>1.2 One year experience in handling Stores from any firm or Central or State Government Organization or Public Sector Undertakings.</p>	18 to 25 years.
2.	Store Keeper Gr-II	01 (SC-01)	PL-02	<p><b>Essential: -</b></p> <p>2.1 12<sup>th</sup> Pass from recognized Board or University.</p> <p>2.1 One year's experience in handling of Stores from any recognized firm or Central or State Government organization or Public Sector Undertakings.</p>	18 to 25 years.
3.	Lascar	02 (UR-01, SC-01)	PL-01	<p><b>Essential: -</b></p> <p>3.1 Matriculation pass or its equivalent</p> <p>3.2 Three year experience in service on boat.</p>	18 to 30 years.
4.	MTS (Chowkdar)	01 (ST-01)	PL-01	<p><b>Essential: -</b></p> <p>4.1 Matriculation or equivalent pass</p> <p>4.2 Two years' experience as Chowkdar in any recognized institution or organization.</p>	18 to 27 years.

**Note:-**

1. The vacancies shown above are tentative and subject to change.
2. Applicants, if selected, are liable to serve anywhere in India.
3. Even if there is no vacancy reserved for SC/ST/OBC (non-creamy)/EWS category candidates, such category candidates can still apply as unreserved candidates. However, they will not be eligible for any age and passing marks concession/relaxation given to SC/ST/OBC candidate.
4. Permissible relaxation in upper age limit is 05 years for SC/ST and 03 years for OBC candidates. The Central Govt. Servants who have rendered not less than 03 years regular service as on closing date of receipt of application are permitted for age relaxation upto 40 years. No age relaxation for EWS candidate.
5. The crucial date for determining the age limit shall be the closing date of receipt of applications i.e **10 Nov 25**.

**Abbreviations:-** **UR-** Unreserved, **SC-**Scheduled Caste, **ST-** Scheduled Tribe, **OBC-** Other Backward Class (Non-Creamy Layer), **EWS-** Economically Weaker Section

2. **How to Apply.** Application form should be filled either in English or Hindi as per the prescribed format given at **Annexure-I**. The application with duly affixed self-attested colour photograph(recent photo) should be accompanied by photocopies of the documents listed below, duly self-attested with name and date. No original certificates are to be forwarded alongwith the application form:-

- 2.1 Valid Photo ID proof.
- 2.2 Matriculation or equivalent mark sheet and Certificate and educational qualification for the post.
- 2.3 Latest Category certificate {(EWS/SC/ST/OBC(Non Creamy Layer)} for reserved category candidates
- 2.4 Experience certificate as mentioned at para 1 above.
- 2.5 NOC from the employer presently serving in any Govt. organization.
- 2.6 Two latest passport size colour photographs.
- 2.7 Applicants are to enclose with the application a separate self-addressed blank envelope with Rs. 50/- postal stamp (pasted on the envelope).

**Note:-**

1. **The date of issue of all the above documents should be on or before the last date of receipt of application i.e. 10 Nov 25.**
2. **Candidates falling under reserved category are to produce category certificate as per prescribed format for appointment to the post under Govt. of India.**
3. The duly filled application with all the requisite documents should be sent by **ordinary post only** to reach the following address within **45 days** from the date of publication of the advertisement in the Employment News i.e. 10 Nov 25:-

**{The Commander, Headquarters, Coast Guard Region (North-West), Post Box No.-09, Sector-11, Gandhinagar, Gujarat-382010}**

#### 4. **Mode of Selection.**

4.1 **Scrutiny of Applications.** All applications received from the candidates will be scrutinized subject to the eligibility criteria and necessary documents and admit cards will be issued to the shortlisted candidates for document verification at the time of written examination.

4.2 **Document verification.** All the shortlisted candidates will undergo document verification prior appearing in the written examination. Candidates will be required to bring their original documents and self-attested photocopies (02 sets) of the same as per the directives/instructions given in their admit cards. The aadhar verification of the candidate will be held during the following stages of examination:-

- 4.1 written examination
- 4.2 Skill/Trade test, if any
- 4.3 Physical verification of documents

4.3. The verification of documents i.e. 10th & 12th class marksheet/certificates and Caste Certificate (if any) will be verified from Digital Locker/original documents during the conduct of examination.

4.4 **Written Examination.** All the shortlisted candidates will appear in written examination on the basis of educational qualifications prescribed for the respective post. The written examination will be pen-paper based and of one hour duration. The Question Paper (bilingual in hindi & English) for written examination will consist of 80 Multiple Choice Questions with one mark for each correct answer and there will be no negative marking. The Question Paper will consist of English, Mathematics, General Knowledge & Reasoning etc.

4.5 Trade test will be conducted in respect of the candidates qualified in written examination for applicable post.

4.6 Merit list will be prepared strictly based on merit position as per marks obtained in written examination in accordance with Govt. Guidelines in vogue. The result of the examinations will be uploaded on CG website.

#### 5. **Important Instructions to Candidates:-**

5.1 Before applying for the post, the candidate should ensure that he/she fulfills the eligibility criteria. Furnishing of wrong/false information will lead to be disqualified and Indian Coast Guard will not be responsible for any consequence of furnishing of such wrong/false information. Separate application for separate post should be send.

5.2 The candidature is liable to be rejected at any stage of recruitment process or after recruitment or after joining service in case any information provided by the candidate is found to be false or is not in conformity with eligibility criteria mentioned in the advertisement.

5.3 It is mandatory that the envelope containing the application should be clearly superscripted in BOLD letters with notation "**APPLICATION FOR THE POST OF \_\_\_\_\_**" and also the category for which applied for viz. UR/EWS/OBC (Non Creamy Layer)/SC/ST. Applications without notations will be summarily rejected.

- 5.4 Applications with the following deficiencies will be summarily rejected:-
- 5.4.1 Incomplete application.
  - 5.4.2 Applicants found overage on the last date of receipt of application as per advertisement.
  - 5.4.3 Overwriting/cutting/corrections/incorrect information according to enclosures.
  - 5.4.4 Photographs not affixed on application form.
  - 5.4.5 Photocopies of self attested documents not found enclosed.
  - 5.4.6 A separate self-addressed blank envelope with Rs.50/- postal stamp (pasted on the envelope) not enclosed with the application.
- 5.5 Candidates working in Govt department are to forward their application through proper channel only before the due date of receipt of application alongwith NOC issued by concerned authority. If application received without proper channel summarily rejected.
- 5.6 SC/ST candidates are entitled for 2<sup>nd</sup> class rail/bus fare by shortest route as per Govt. rules and the same will be reimbursed at the venue of written examination on submission of tickets. The above concessions are not admissible to those Scheduled Castes/Scheduled Tribes candidates who are already in Central/State Government service.
- 5.7 Mere appearance/ qualifying in the written examination does not confer any right on the candidate to claim for appointment unless he/she fulfills the eligibility criteria.
- 5.8 Candidates selected for appointment are liable for posting initially at any unit/establishment under Coast Guard Region (North West) with all India transfer liability.
- 5.9 Candidates are advised to visit ICG website i.e. [www.indiancoastguard.gov.in](http://www.indiancoastguard.gov.in) on a regular basis for important updates regarding the said recruitment.