



Headquarters, Coast Guard Region (A&N), Sri Vijaya Puram
Post Box No. 716
Haddo Post, Sri Vijaya Puram – 744102

Date of Advertisement published in the Employment News	27 Sep 25 – 03 Oct 25
Last date of receipt of applications	11 Nov 25

1. Indian Coast Guard invites applications in the prescribed format as given at **Annexure-I** from eligible Indian citizens for filling up the following vacancies by Direct Recruitment:-

I. (a) **Name of the Post: Motor Transport Driver (Ordinary Grade)**, {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level- 02 in the pay matrix}

(b) **Category-wise No. of Vacancies:**

Category	No. of Vacancy*
EWS (Economically Weaker Section)	02
Total :	02

*Subject to variation

(c) **Eligibility Criteria:**

Essential:-

- (i) Matriculation pass from recognised Boards.
- (ii) Must possess valid driving license for both heavy and light Motor Vehicles.
- (iii) Should have at least two years experience in driving Motor Vehicles.
- (iv) Knowledge of Motor Mechanism (should be able to remove minor defects in vehicles).

(d) **Age Limit and Relaxations.**

Between 18 - 27 years (Relaxable for Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards).

II. (a) **Name of the Post: Multi-Tasking Staff (Peon)** {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level- 01 in the pay matrix}

(b) **Category-wise No. of Vacancies:**

Category	No. of Vacancy*
EWS (Economically Weaker Section)	01
Total :	01

*Subject to variation

(c) **Eligibility Criteria:**

Essential:-

- (i) Matriculation pass from recognised Boards.
- (ii) Two years experience as Office Attendant.

(d) **Age Limit and Relaxations.**

Between 18 - 27 years (Relaxable for Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards).

III. (a) **Name of the Post:** **Multi Tasking Staff (Daftry)**, (General Central Service, Group 'C' Non-Gazetted, Non-Ministerial in Pay Level - 01 in the pay matrix).

(b) **Category-wise No. of Vacancies:**

Category	No. of Vacancy*
EWS (Economically Weaker Section)	01
Total:	01

*Subject to variation

(c) **Eligibility Criteria:-**

Essential:-

- (i) Matriculation or equivalent pass.
- (ii) Two years experience as Office attendant.

(d) **Age Limit and Relaxations**

Between 18 - 27 years (Relaxable for Govt. servants upto 40 years in accordance with the instructions or orders issued by Central Government in this regards).

IV. (a) **Name of the Post:** **Multi Tasking Staff (Packer)**, {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level- 01 in the pay matrix}

(b) **Category-wise No. of Vacancies:**

Category	No. of Vacancy*
UR(Unreserved)	01
Total :	01

*Subject to variation

(c) **Eligibility Criteria:**

Essential:-

- (i) Matriculation pass from recognised Boards.
- (ii) Two years experience in the trade.

(d) **Age Limit and Relaxations.**

Between 18 - 27 years (Relaxable for Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards.)

V. (a) **Name of the Post: Lascar 1st Class**, {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level- 01 in the pay matrix}

(b) **Category-wise No. of Vacancies:**

Ser	Category	No. of Vacancy*
(i)	OBC (Other Backward Class)	01
(ii)	EWS (Economically Weaker Section)	02
(iii)	UR (Unreserved)	01
Total :		04

* Subject to variation

(c) **Eligibility Criteria:**

Essential:-

(i) Matriculation pass from recognized Boards.

(ii) Three years experience in service on Boat.

(d) **Age Limit and Relaxations.**

Between 18 - 30 years (Relaxable for Other Backward Class candidates upto 03 years and Government Servants upto 40 years in accordance with the instructions or orders issued by Central Government in this regards).

2. **How to Apply.** Application form should be filled either in English or Hindi as per the prescribed format given at **Annexure-I**. The applications with duly affixed self attested colour photograph should be accompanied by photocopies of the documents listed below, duly self attested with name and date. No original certificates are to be forwarded alongwith the application form:-

(a) Valid Photo ID proof

(b) Date of birth proof (Class X Passing certificate OR Birth certificate).

(c) Matriculation or equivalent marksheet and certificate.

(d) 12th/UG/PG/Diploma marksheet and certificate as per the essential eligibility.

(e) Latest Category certificate {Other Backward Class (OBC) and Economically Weaker Section (EWS)} for reserved category Candidates as per the prescribed format given at **Annexure-II and Annexure-III** respectively.

(f) Experience certificate, Driving License for both heavy and light motor vehicles (if applicable).

(g) NOC '*No Objection Certificate*' from the employer for presently serving in any Government Organization (if applicable).

(h) Two latest passport size colour photographs.

(j) Applicants are to enclose a separate blank envelope with Rs. 50/- postal stamp (pasted on the envelope) addressed to themselves with the application.

Note:-

(i) **The date of issue of all the above documents is to be on or before to closing date of application i.e. 11 Nov 25.** The crucial date for reckoning the eligibility with regards to age and educational qualification etc. will be the last date for receipt of applications.

(ii) Reserved category candidates applying against unreserved post will not be entitled for age relaxation.

3. The duly filled applications alongwith all the requisite documents should be forwarded to **The Commander, Coast Guard Region (A&N), Post Box No.716, Haddo (PO), Sri Vijaya Puram 744102, A&N Islands** by **ordinary post only** within **45 days** from the date of publication of the advertisement in the Employment News.

4. **Mode of Selection**

(a) **Scrutiny of Applications.** All applications received from the candidates will be scrutinized subject to the eligibility criteria and necessary documents and the admit cards will be issued to the shortlisted candidates for document verification and appearing in the written examination.

(b) **Document Verification.** All the shortlisted candidates will undergo document verification prior appearing in the written examination. Candidates will be required to bring their original documents and self-attested photocopies (02 sets) of the same as per the directives/ instructions given in their admit cards.

(c) **Written Examination.** All the shortlisted candidates will undergo written examination which will consist of subjects in General English, General Knowledge, Simple Maths and relevant trade questions based on the educational/technical qualifications prescribed for the post. The written examination will be pen-paper based and one hour duration. The Question Paper (bilingual) for written examination will consists of 80 objective type questions with one mark for each correct answer and there will be no negative marking. Candidates who qualify the written test are to be shortlisted for the skill/trade test (where applicable), which is qualifying in nature.

(d) **Skill/Trade Test.** The candidates who qualify the written test will be called for skill test (as applicable), which is qualifying in nature.

(e) **Merit list.** Merit list will be prepared strictly based on merit position as per marks obtained in written examination and will be published on the Indian Coast Guard website alongwith necessary instructions.

5. **Important Instructions to Candidates**

(a) Before applying for the post, the candidates should ensure that he/she fulfils the eligibility and other norms mentioned in the advertisement. Furnishing of wrong/ false information will lead to disqualification and ICG will not be responsible for any consequence of furnishing of such wrong/false information.

(b) Candidature of the candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any, information provided by the candidate is found false or is not found in conformity with eligibility criteria mentioned in the advertisement.

(c) It is mandatory that the envelope containing the application should be clearly superscribed in BOLD letters with notation "**APPLICATION FOR THE POST OF _____**" and also the category for which they applied for viz. UR/EWS/OBC (Non Creamy Layer). Applications without these notations will be summarily rejected.

(d) Applications with the following deficiencies will be summarily rejected:-

- (i) Incomplete applications.
- (ii) Applications found over aged on the last day of receipt of applications as per advertisement.
- (iii) Overwriting/ cuttings/ corrections/ incorrect information according to enclosures.
- (iv) Photographs not affixed.
- (v) Photocopies of self attested documents not found enclosed.
- (vi) A separate blank envelope with Rs. 50/- postal stamp (pasted on the envelope) addressed to themselves, not enclosed with the application.

(e) Candidates working in Govt departments are to forward their application through proper channel only before the due date of receipt of application alongwith NOC issued by concerned authority.

(f) SC/ST candidates are entitled for 2nd class rail/ bus fare by shortest route as per Govt rules and the same will be reimbursed at the venue of written examination on submission of tickets. The above concessions are not admissible to those Scheduled Castes/ Scheduled Tribes candidates who are already in Central/ State Govt service.

(g) Mere appearance/ qualifying in the written examination does not confer any right on the candidate to claim for appointment unless he/she fulfils the eligibility criteria.

(h) Candidates selected for appointment to a Group 'C' post are liable for posting initially at any unit/establishment under Coast Guard Region (A&N) with all India transfer liability.

(j) Candidates are advised to visit ICG website i.e www.indiancoastguard.gov.in on a regular basis for important updates regarding the said recruitment.