

# **UNIT RUN CANTEEN** **EXTN COUNTER SIWAN**

1. Unit Run Canteen (URC), Extn Counter Siwan invites application for contractual employment of eleven months for 11 months for the following post:-

Trade	Cat	No of Post	Qualification & Experience	
			ESM	Civ
Acct and URC Clk	ESM	01	Previous trade Clerk in Defence Service will be preferred.	
Billing Opr/Demand Clerk/Server Opr	ESM/ Civil	03	Experience in any URC will be preferred.	Matric pass, Computer/Bill expertise
Checker	ESM/ Civil	02	Experience in any URC will be preferred.	Matric pass, Experience in Store handling/multi tasking will be preferred.
Adm Staff (Safiwala)	ESM/ Civil	01	Experience in any URC will be preferred.	(a) Experience in any URC will be preferred. (b) Matric pass.
	<b>TOTAL</b>	<b>7</b>		

2. **Age:** Civil-Not above 45 years (Age not above than 45 years for Civil as on date application recd).  
ESM-Not above 55 years (Age not above than 55 years for ESMs as on date application recd).

3. Application should reach URC, HQ Jharkhand & Bihar Sub Area, Danapur Cantt on or before 05 August 2025 by registered post. No application will be accepted after 05 August 2025. Interview of candidates will be held on 14 August 2025. All candidates must report to SSI, Danapur Cantonment by 1100h on 14 August 2025. The Selection of candidates will be done by a board of officers based on short listing of application, on job test and interview. Selected candidates will be paid a fixed monthly emolument as decided by the URC Management Committee. No additional allowances will be admissible other than monthly emoluments.

4. Any dispute in term and condition incl pay & allowances will be referred to Management Committee URC, HQ J&B Sub Area. The decision of Management Committee will be final and binding. Terms and conditions incl pay & allowances cannot be challenged in any Court of Law.

**Station: Danapur Cantt**  
**Dated: July 2025**

**Management Committee**  
**URC, HQ J&B Sub Area**